

COUNCIL

5th June, 2014

APPOINTMENTS – 2014/15

CABINET

Appointed by the Leader (Report 7)

Non-Voting Representatives on Cabinet

Councillor Andrews

Councillor Blundell

CABINET COMMITTEE (COVENTRY INVESTMENT FUND)

Councillor Maton (Cabinet Member (Business, Enterprise and Employment) (Chair)

Councillor Gannon (Cabinet Member (Strategic Finance and Resources)
(Deputy Chair)

Councillor Mrs Lucas (Leader of the Council)

LICENSING AND REGULATORY COMMITTEE

CHAIR	DEPUTY CHAIR
Councillor Hetherton	Councillor Harvard

Councillor Akhtar

Councillor Ali

Councillor Andrews

Councillor Bigham

Councillor Birdi

Councillor Chater

Councillor Crookes

Councillor Duggins

Councillor Galliers

Councillor Howells

Councillor J Mutton

Councillor O'Boyle

Political Balance	
Conservative	3
Labour	11

PLANNING COMMITTEE

CHAIR	DEPUTY CHAIR
Councillor Sweet	Councillor Kelly

Councillor Bailey

Councillor Brown

Councillor Caan

Councillor Crookes

Councillor Innes

Councillor McNicholas

Councillor Miks

Councillor Sandy

Councillor Thomas

Political Balance	
Conservative	2
Labour	9

ETHICS COMMITTEE

CHAIR:	Councillor Hetherton
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Councillor Andrews

Councillor Fletcher

Councillor Gannon

Councillor Mulhall

Independent Person

Mr K Sloan

Political Balance	
Conservative	1
Labour	4

INDEPENDENT REMUNERATION PANEL

5 Independent Members

(Up to 5 to be appointed by the Executive Director, Resources after consultation with the Group Leaders)

SCRUTINY

Scrutiny Co-ordination Committee

Designated as the Crime and Disorder Committee

CHAIR	DEPUTY CHAIR
Councillor Skipper	Councillor Clifford

Councillor Blundell

Councillor Duggins

Councillor Innes

Councillor Sandy

Councillor Singh

Councillor Taylor

Councillor Thomas

Political Balance	
Conservative	2
Labour	7

Co-opted Members for Education Matters

Mr. R. Potter (Nominated by the Roman Catholic Church)

1 Vacancy (Nominated from other faith groups in the city)

Mrs. S. Hanson (Nominated by the Church of England)

Mrs. K. Jones (Primary Parent Governor Representative)

1 Vacancy (Secondary Parent Governor Representative)

Finance and Corporate Services Scrutiny Board (1)

CHAIR:	Councillor Sandy
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Councillor Brown

Councillor Galliers

Councillor Hammon

Councillor Harvard

Councillor Kelly

Councillor Lakha

Councillor J Mutton

Councillor Sawdon

Political Balance	
Conservative	2
Labour	7

Note: The Chair of the Audit and Procurement Committee (Cllr Galliers) has been appointed as a Member of this Board.

Education and Children's Services Scrutiny Board (2)

CHAIR:	Councillor Innes
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Councillor Akhtar

Councillor Bains

Councillor Bigham

Councillor Blundell

Councillor Clifford

Councillor Lakha

Councillor Lepoidevin

Councillor M Mutton

Political Balance	
Conservative	2
Labour	7

Co-opted Members for Education Matters

Mr. R. Potter (Nominated by the Roman Catholic Church)

1 Vacancy (Nominated from other faith groups in the city)

Mrs. S. Hanson (Nominated by the Church of England)

Mrs. K. Jones (Primary Parent Governor Representative)

1 Vacancy (Secondary Parent Governor Representative)

Business, Economy and Enterprise Scrutiny Board (3)

CHAIR:	Councillor Duggins
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Councillor Bailey

Councillor Bigham

Councillor Birdi

Councillor Mulhall

Councillor Skipper

Councillor Sweet

Councillor Walsh

Councillor Welsh

Political Balance	
Conservative	2
Labour	7

Communities and Neighbourhoods Scrutiny Board (4)

Designated as the Flood Management Committee

CHAIR:	Councillor Singh
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Councillor Auluck

Councillor Hammon

Councillor Harvard

Councillor T Khan

Councillor Miks

Councillor Mulhall

Councillor Skinner

Councillor Thay

Political Balance	
Conservative	2
Labour	7

Health and Social Care Scrutiny Board (5)

Designated as the Health Overview and Scrutiny Committee

CHAIR:	Councillor Thomas
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Councillor Ali

Councillor Clifford

Councillor Hetherton

Councillor Howells

Councillor J Mutton

Councillor O'Boyle

Councillor Skinner

Councillor Taylor

Political Balance	
Conservative	2
Labour	7

Co-opted Member

1 Representative from Coventry Healthwatch

AUDIT AND PROCUREMENT COMMITTEE

CHAIR	DEPUTY CHAIR
Councillor Galliers	Councillor Bains

Councillor Harvard

Councillor Sandy

Councillor Sawdon

Councillor Welsh

Political Balance	
Conservative	1
Labour	5

Labour Group Substitute – Councillor Singh

Conservative Group Substitute – Councillor Blundell

COVENTRY HEALTH AND WELL-BEING BOARD

Councillor Lucas	Leader of the Council
Councillor Gingell	Cabinet Member (Health and Adult Services) – (Chair)
Councillor Ruane	Cabinet Member (Children and Young People)
Councillor Caan	One additional Councillor nominated by the Leader
Councillor Taylor	Conservative Group Representative

Executive Director, People	(Statutory Appointment)
Director of Public Health	(Statutory Appointment)
Coventry Healthwatch – 2 representatives	(Statutory Appointment)
Coventry and Rugby Clinical Commissioning Group – 2 representatives	(Statutory Appointment)
Voluntary Action Coventry – 1 representative	
Coventry University – Vice-Chancellor (or representative)	
Warwick University – Vice-Chancellor (or representative)	
NHS Commissioning Board – 1 representative	
West Midlands Police – 1 representative	
West Midlands Fire Service – Operations Commander Coventry	
Coventry and Warwickshire Partnership Trust – 1 representative	
University Hospitals Coventry and Warwickshire – Chief Executive or representative	

CHAIRS OF WARD FORUMS

Bablake – Councillor Kershaw

Binley and Willenhall – Councillor J Mutton

Cheylesmore – Councillor Bailey

Earlsdon – Councillor Taylor

Foleshill – Councillor A Khan

Henley – Councillor Maton

Holbrook – Councillor Lucas

Longford – Councillor Harvard

Lower Stoke – Councillor Townshend

Radford – Councillor Mulhall

Sherbourne – Councillor Walsh

St. Michael's – Councillor Welsh

Upper Stoke – Councillor Bains

Wainbody – Councillor Sawdon

Westwood – Councillor Sandy

Whoberley – Councillor Singh

Woodlands – Councillor Hetherington

Wyken – Councillor Abbott

ADVISORY PANELS / PANEL TO BE RE-APPOINTED DURING 2014/15

ADVISORY PANELS TO BE RE-APPOINTED

CORPORATE PARENTING BOARD (TO ACT AS THE CABINET ADVISORY PANEL FOR LOOKED AFTER CHILDREN)

Councillor Ruane	Cabinet Member (Children and Young People) (Chair)
Councillor Kershaw	Cabinet Member (Education)
Councillor Innes	Chair of Education and Children's Scrutiny Board (2)
Councillor M Mutton	Labour Group Representative
Councillor Blundell	Shadow Cabinet Member for Education
Councillor Lepoidevin	Shadow Cabinet Member for Children and Young People
Councillor Skinner	Conservative Group Representative

CABINET MEMBER (POLICING AND EQUALITIES) - CONSTITUTIONAL ADVISORY PANEL

2 Council Members on Ethics Committee

Councillor Hetherton Labour Member on Ethics

Councillor Andrews Conservative Member on Ethics

2 Group Secretaries (Labour Group representative to be appointed Chair)

Councillor Gannon (Chair)

Councillor Bailey

1 Member from Controlling Group

Councillor J Mutton

CABINET ADVISORY PANEL – SCHOOL ORGANISATION

(NOTE: Councillors may not be Cabinet Members, one to be the Shadow Cabinet Member for Education)

Councillor Clifford Labour Councillor

Councillor Innes Labour Councillor

Councillor Welsh Labour Councillor

Councillor Blundell Shadow Cabinet Member (Education)

3 Head Teachers (1 x Primary, 1 x Secondary, 1 x Special)

3 Governors (1 x Primary, 1 x Secondary, 1 x Special)

2 Voluntary Aided Sector (1 x Roman Catholic Diocese, 1 Church of England Diocese)

(NOTE: Chair elected at each meeting and may not be an elected member)

CABINET ADVISORY PANEL - COVENTRY LOCAL DEVELOPMENT PLAN

Councillor Maton	Cabinet Member (Business, Enterprise and Employment) (Chair)
Councillor Sweet	Chair of Planning Committee
Councillor Lucas	Leader
Councillor Duggins	Chair of Business, Economy and Enterprise Scrutiny Board (3)
Councillor Kelly	Deputy Chair of Planning Committee

NOTE: The Deputy Leader is invited to attend meetings of this Panel.

CABINET MEMBER (POLICING AND EQUALITIES) ADVISORY PANEL - ELECTORAL ARRANGEMENTS

Councillor Townshend	Deputy Leader & Cabinet Member (Policing and Equalities) (Chair)
Councillor Lucas	Leader and Cabinet Member (Policy and Leadership)
Councillor Duggins	Labour Councillor
Councillor O'Boyle	Labour Councillor
Councillor Blundell	Leader of Opposition
Councillor Andrews	Deputy Leader of Opposition

CABINET MEMBER (POLICING AND EQUALITIES) ADVISORY PANEL - THE COVENTRY AWARD OF MERIT

Councillor Townshend	Cabinet Member (Policing and Equalities) – (Chair)
Councillor Gannon	Cabinet Member (Strategic Finance and Resources)
Councillor Skipper	Chair of Scrutiny Co-ordination Committee (or their nominee)
Councillor Andrews	Shadow Cabinet Member (Policing and Equalities)
Councillor Noonan	Lord Mayor, ex officio
His Honour Judge Griffith-Jones	The Honorary Recorder

CABINET MEMBER (POLICING AND EQUALITIES) ADVISORY PANEL – THE GOOD CITIZEN AWARD

Councillor Maton	Cabinet Member (Business, Enterprise and Employment)
Councillor A Khan	Cabinet Member (Culture, Leisure, Sports and Parks)
Councillor Abbott	Cabinet Member (Community Development, Co-operatives and Social Enterprise)
Councillor Andrews	Shadow Cabinet Member (Policing and Equalities)
Councillor Blundell	Conservative Group Nominee
Councillor Noonan	Lord Mayor, ex officio
His Honour Judge Griffith – Jones	The Honorary Recorder (Chair)

The Coventry Member of the UK Youth Parliament

Chief Superintendent of Coventry (or nominee)

CABINET MEMBER (POLICING AND EQUALITIES) ADVISORY PANEL - DISABILITY EQUALITY

Councillor Abbott	Labour Group Nominee
Councillor Ali	Substitute for Councillor Abbott

CABINET ADVISORY PANEL - SPORTS VISION AND STRATEGY, TOURISM AND CITY WIDE EVENTS

Councillor Abbott	Cabinet Member (Community Development, Co-operatives and Social Enterprise) – (Joint Chair)
Councillor Maton	Cabinet Member (Business, Enterprise and Employment) – (Joint Chair)
Councillor A Khan	Cabinet Member (Culture, Leisure, Sports and Parks)
Councillor Kershaw	Cabinet Member (Education)
Councillor Ruane	Cabinet Member (Children and Young People)
Councillor Innes	Chair of Education and Children’s Services Scrutiny Board (2)
Councillor Bigham	Labour Councillor
Councillor Duggins	Labour Councillor
Councillor Mulhall	Labour Councillor
Councillor Bailey	Conservative Councillor

NOTE: Councillors Abbott and Maton will alternate the role of Chair.

CABINET ADVISORY PANEL – REGENERATION AND INFRASTRUCTURE

Councillor Lucas	Leader (Chair)
Councillor Gannon	Cabinet Member (Strategic Resources and Finance)
Councillor Maton	Cabinet Member (Business, Enterprise and Employment)
Councillor Duggins	Chair, Business, Economy and Enterprise Scrutiny Board (3)
Councillor Blundell	Leader of Opposition

ACL SHAREHOLDER PANEL

Councillor Lucas	Leader (Chair)
Councillor Townshend	Deputy Leader (Deputy Chair)
Councillor Gannon	Cabinet Member (Strategic Finance and Resources)
Councillor Ruane	Cabinet Member (Children and Young People)
Councillor Kershaw	Cabinet Member (Education)
Councillor Maton	Cabinet Member (Business, Enterprise and Employment)
Councillor Lancaster	Cabinet Member (Public Services)
Councillor Abbott	Cabinet Member (Community Development, Co-operatives and Social Enterprise)
Councillor Gingell	Cabinet Member (Health and Adult Services)
Councillor A Khan	Cabinet Member (Culture, Leisure, Sports and Parks)
Councillor McNicholas	Deputy Cabinet Member (Business, Enterprise and Employment)
Councillor Chater	Deputy Cabinet Member (Education)
Councillor Caan	Deputy Cabinet Member (Health and Adult Services)
Councillor Fletcher	Deputy Cabinet Member (Policing and Equalities)
Councillor Blundell	Leader of the Opposition
Councillor Andrews	Deputy Leader of the Opposition

NOTE: The Chair of Scrutiny Co-ordination Committee (Councillor Skipper) and the Chair of the Ethics Committee (Councillor Hetherton) are invited to attend meetings of this Panel.

TERMS OF REFERENCE

1. The terms of reference for the following are as set out in the Constitution:

Audit and Procurement Committee

Cabinet

Cabinet Committee (Coventry Investment Fund)

Coventry Health and Well-being Board

Ethics Committee

Licensing and Regulatory Committee

Planning Committee

Scrutiny Co-ordination Committee

Scrutiny Boards

2. The terms of reference for the other bodies are as set out below:

Corporate Parenting Board (To act as a Cabinet Advisory Panel for Looked after Children)

Terms of Reference

1. The Board will be constituted as a Cabinet Advisory Panel with a politically balanced membership.
2. To focus on the requirements in legislation and in good practice advice for Elected Member involvement and support in service improvement for looked after children and young people.
3. To develop a work programme and allocate and monitor tasks within the City Council to improve outcomes for looked after children.
4. To identify key areas where services and partner agencies need to deliver improved support for looked after children and refer these issues to the relevant organisations as necessary.

5. To develop and support direct communication with looked after children, including formal meetings and consultation leading to the establishment of a Children's Council, a structured pattern of visits to children's homes and social work team offices, and also informal meetings with looked after children and young people with a social and enjoyable element.

Cabinet Member (Policing and Equalities) Constitutional Advisory Panel

Terms of Reference

1. To be responsible for keeping the Constitution up to date and to make recommendations on proposed amendments to the Constitution to the Cabinet Member (Policing and Equalities)
2. To consider recommendations from the Monitoring Officer on updates to the Constitution or on ways in which the Constitution can be amended in order to better achieve its purpose.
3. To bring to the attention of the Monitoring Officer and the Cabinet Member (Policing and Equalities) any matters of concern regarding the City Council's Constitution.

Note

Where the timescale does not permit the Advisory Panel to consider any proposed constitutional amendments, any recommendations to Council on those proposed changes to the constitution will be made by the Cabinet Member only

Cabinet Advisory Panel – School Organisation

Terms of Reference

1. The group will be constituted as a Cabinet Advisory Panel Group.
2. To consider any objections received to school organisation proposals (for example the establishment of a new school or the closure of a school) and make recommendations to the Local Authority (Cabinet) on the determination of those proposals.

Cabinet Advisory Panel - Coventry Local Development Plan

Terms of Reference

There is no legal requirement to set up an Advisory Panel to inform the development of a new Core Strategy, however, it is considered to be good practice to do so. The Advisory Panel will ensure regularly timetabled interaction between Elected Members of the group, in relation to the development of the Core Strategy, and ensure that key issues are identified and discussed early in the process.

Cabinet Member (Policing and Equalities) Advisory Panel - Electoral Arrangements

Terms of Reference

- (1) To review the division of the 18 Wards within the City into Polling Districts in accordance with the Representation of the People Acts and associated legislation.
- (2) In consultation with local Ward Councillors and other such stakeholders as the Panel believe appropriate, to make recommendations to the Returning Officer about suitable polling places within each Ward within the City.
- (3) To consider the staffing arrangements, including the payment of fees, associated with elections and make appropriate recommendations to the Returning Officer and the Cabinet Member.
- (4) To make recommendations to the Cabinet Member and the Returning Officer in relation to any changes to procedures and practices as appropriate with regard to the electoral process within the City, especially in relation to any proposed legislative changes.

Cabinet Member (Policing and Equalities) Advisory Panel - The Coventry Award of Merit

Terms of Reference

1. The object of the Coventry Award of Merit shall be to publicly acknowledge and honour behaviour reflecting the highest ideals of citizenship or outstanding performance in any worthy field of human endeavour which enhances the good name of the City of Coventry and affords inspiration to its citizens.
2. Any person, company or other organisation shall be eligible for consideration for the Coventry Award of Merit who has:-
 - 2.1 Rendered outstanding service to the City of Coventry in service to the local community.
 - 2.2 By outstanding personal effort in the field of sport, industry, government or the arts, brought particular renown to the City of Coventry.
 - 2.3 Made an outstanding contribution to the national life or in international affairs in any field of human activity in a manner which has brought credit upon the City of Coventry.
 - 2.4 By personal example of courage or devotion to duty and service to others, demonstrated the highest ideals of citizenship.
3. The grant of the Award of Merit shall be made by the City Council on the recommendation of Cabinet Member (Policing and Equalities), who will be advised by an Advisory Panel established for the purpose.
4. The Cabinet Member and Advisory Panel shall endeavour to maintain consistently high standards in the submission of recommendations and accordingly shall be at liberty to make such further enquiry into a nomination as they think proper, and shall be under no obligation to submit any recommendation unless they are satisfied that in doing so such standards would be maintained.
5. Any individual or organisation (including any member of the panel of Assessors) may submit a nomination for the Award of Merit. Any such nomination shall be in writing and submitted to the Executive Director, Resources, with a detailed statement of the grounds on which it is made.
6. The Award of Merit shall take such form as the City Council may from time to time determine but shall include a Citation signed by the Lord Mayor for the time being stating the grounds on which the Award has been made. Awards shall be made by the Lord Mayor at a public ceremony.

Cabinet Member (Policing and Equalities) Advisory Panel – The Good Citizen Award

Terms of Reference

To provide advice and guidance and make recommendations to the Cabinet Member (Policing and Equalities) on the Good Citizen Award.

In particular, to assist the Cabinet Member in the following roles:-

1. Promoting the Good Citizen Award and the honour conferred by the Council on recipients of the Award.
2. Promoting the Council's Equality and Diversity objectives and encouraging nominations from all the communities within Coventry
3. Considering nominations received and, in accordance with agreed criteria, approving recipients for the award to full Council

Cabinet Member (Policing and Equalities) Advisory Panel - Disability Equality

Terms of Reference

To advise the Cabinet Member responsible for equalities on disabled people's issues and to monitor, review and advise the Council on the development of the action plan for its Equality Strategy.

Cabinet Advisory Panel - Sports Vision and Strategy, Tourism and City Wide Events

1. To co-ordinate the Council's work in facilitating and supporting the development of a renewed partnership Vision and Strategy to meet the sporting needs and aspirations of the City of Coventry, for the benefit of the City's residents and its visitors.
2. To support the Cabinet Member on the development of a Tourism Strategy for Coventry, on the marketing of the City and on the provision of tourism services.
3. To support the Cabinet Member on the monitoring of Tourism services and Strategy outcomes.
4. To advise on links with wider tourism and destination partners and partnerships, identifying opportunities to collaborate to ensure services work together to achieve the best possible outcomes for the City.
5. To provide direction to officers on a range of project and policy matters and advise on the overall events programme and the development of a city wide events strategy. In doing so it will ensure that the events programme and strategy considers other major areas of work including:

City Centre events
Events in the parks and open spaces
Events in the city centre
The Godiva Festival
Christmas related events

6. To provide political guidance in relation to the City's Bid to become UK City of Culture in 2021 and a European Capital of Culture in 2023.

Cabinet Advisory Panel - Regeneration and Infrastructure

1. To direct the work of Coventry in helping to negotiate the City Deal for Coventry and Warwickshire.
2. To ensure that the development of the City Deal and future policy on a single pot for economic growth meets the economic needs of the City
3. To provide political guidance and support to the operational aspects of the wider Friargate programme, including agreeing the scope and general remit of the programme delivery team in accordance with the governance arrangements approved by Cabinet.

ACL Shareholder Panel

Terms of Reference

The Shareholder Panel will be a non-decision making body (unless specifically stated below) with an overarching governance role to include consideration, evaluation and assessment of the following areas pursuant to Arena Coventry Limited:-

- Financial overview
- Business Planning and Development
- Risk management
- Consider requests to significantly vary the loan facility
- Any other item deemed appropriate

The Panel will be responsible in making the decision to inform or to make recommendations to Cabinet and/or Council on any matter deemed appropriate. This will not preclude Cabinet and/or Council making decisions independently.

In order to facilitate the Panel's function it will have the authority to obtain any external professional advice deemed appropriate.

